



NOMINATION GUIDELINES

Who are TJ's Champions?

The TJ's Champions Award was established to recognize individuals and groups who have inspired young people to avoid drug involvement, or individuals or groups who have supported youth in their efforts to be drug free. They are role models and advocates, who use their talents, vision and determination to help young people... **"Choose to be Drug Free"**.

General Information

There are three categories for the TJ's Champions Awards.

1. The TJ's Champions Youth Award

For youth under the age of 18 who are working with other kids to help them **"Choose to be Drug Free"**.

2. The TJ's Champions Volunteer Award
For adults who volunteer their time to help kids **"Choose to be Drug Free"**.

3. The TJ's Champions Service Award
For adults or groups who are working to help kids **"Choose to be Drug Free"**.

Nominees for the TJ's Champions Award must be residents of Manitoba.

- Any individual, group or organization may act as nominator.
- Incomplete submissions will be returned.
- Nomination Packages must be received by March 31, 2018.

The TJ's Champions Award recognizes individuals and groups from a wide variety of backgrounds. The completed Nomination Package is what the Selection Committee uses to make its decisions for the recipients of the Awards. It is, therefore, critical that each nominee's accomplishments and contributions are explained with as much detail as possible.

The Nomination Package

• The nomination form is available on this brochure; online at www.TJsGift.com or by requesting one from Karen Wiebe, Executive Director of the TJ's Gift Foundation, at Karen@TJsGift.com or 204-228-2540.

The package must include:

- A Statement of Nomination, giving specific examples of the nominee's achievements and contributions and showing the impact that they have made in those areas (should not exceed 1 page).
- 2 letters of support. These letters should not repeat achievements and contributions already provided by the nominator. The nominator must not be a letter writer. Letters must be signed by the letter writer, (including those submitted electronically). Contact information for the letter writer must be provided on each letter.
- A resume outlining the nominee's background(s), volunteer activities, education, awards, recognitions and other achievements.
- A digital photograph for publication and introductory purposes.

All nominees should review the complete nomination package for accuracy and thoroughness before signing the Nomination Form.

Do not send video tapes, portfolios, press clippings, or photographs (other than the one asked for above).

Check list

Please ensure your nomination package includes:

- Completed nomination form, including signatures.
- Statement of Nomination
- Digital Photograph
- 2 letters of support, signed by the letter writer.
- Nominee's Resume(s)/Official Transcript(s)

Selection Process

The Selection Committee will review and evaluate nomination submissions. Their decision will be based solely on the information provided in the Nomination Package.

Nominators and nominees will be contacted in the weeks following the close of the Call for Nominations on March 31, 2018, to confirm if the nominee has met the criteria and will be put forward as an official nominee. Recipients of the awards are kept confidential, and will be announced at the TJ's Gift Gala Dinner, on May 17, 2018, at Canad Inns, Polo Park.

Thank you for taking the time to nominate an individual or group who is working to make a difference in kids' lives, helping them to "Choose to be Drug Free"!

If you have any questions please call:

Karen Wiebe
Executive Director
204-228-2540
karen@tjsgift.com

TJ's Champions Nomination Form

Nomination Guidelines are on this brochure and are also available on our website at TJsGift.com.
Please review Nomination Guidelines before making a nomination.

FOR INDIVIDUAL NOMINATION Youth Award Volunteer Award Service Award

Nominee Contact Information

Full Name _____

Address _____ City _____ Postal Code _____

Phone _____ Email _____

I certify that the information in this nomination submission is true and correct in its entirety, and I allow my name to stand for nomination. I understand that my name, photograph and contact information may be given to the media.

Signature _____ Date _____

FOR GROUP NOMINATION Service Award

Nominee Contact Information

Name of Organization _____

Address of Organization _____ City _____ Postal Code _____

Phone of Organization _____

Email of Organization _____

Contact Person for Organization _____

Phone (Contact Person) _____ Email (Contact Person) _____

I certify that the information in this nomination submission is true and correct in its entirety, and we allow our organization's name to stand for nomination. We understand that our name, photograph and contact information may be given to the media.

Signature _____ Date _____

NOMINATOR INFORMATION

Name (will appear in program) _____

Contact person (if group nomination) _____

Address _____ City _____ Postal Code _____

Phone _____ Email _____

I have read the information in this nomination and, as the nominator, certify it to be true and correct in its entirety. I consent to my name being released to the public as the nominator.

Signature _____ Date _____

How did you hear about making a nomination for the TJ's Champions awards? _____

NOMINATIONS SHOULD BE SUBMITTED TO:

TJ's Gift Foundation
38 Hawkins Crescent Winnipeg, MB R2N 1G9
Or by fax: 204-272-3340
Or by email: Karen @TJsGift.com

Deadline for Application is: March 31, 2018

Early Bird Nomination Deadline is: March 1, 2018

Meet the Early Bird Deadline for a Chance to Win 2 Free Tickets (Value \$270) for the 12th Annual TJ's Gift Gala, May 17, 2018.

For more information, please contact Karen Wiebe at 204-228-2540 or karen@tjsgift.com

Nomination Forms and Guidelines are also available online at TJsGift.com